

Diving in the Marina is hazardous by nature, and as such, we require those persons doing so for reward to comply with the following:

- **The Guidelines for Occupational Diving 2004**
- **The ANZECC Code of Practice for Antifouling and In Water Hull Cleaning and Maintenance**
- **The Health and Safety at Work Act**
- **The Health and Safety in Employment Regulations 1995 (as amended) ("Regulations")**
- **The environmental and safety requirements set out by Westhaven Marina**

If the above rules are not followed, then diving will not be permitted within the Marina.

ALL DIVERS and DIVING COMPANIES ARE REQUIRED TO:

- Register with the Westhaven Marina office before attending and undertaking any work.
- Provide a list of employees who will require access to the Marina, and their relevant qualifications.
- Provide evidence that you hold current public liability and ship repairers insurance policies (which policies must extend to cover diving operations), with a minimum of \$2 million cover per claim under each policy.
- Provide a copy of each diver's medical certificate, and each diver's WorkSafe diving certificate of competence.
- Maintain a suitable First Aid kit (including oxygen), and ensure that the kit is available on site. A trained first aider must also be available.
- Provide a copy of the company's Health and Safety policy, including its evacuation procedure, to the Marina office, to be checked and signed off by the Marina using Auckland Council health and safety criteria.
- On a daily basis, advise Westhaven which boats are being worked on and what work is being undertaken. Divers and diving companies must also inform the Marina office when work is completed at the end of the day.
- Ensure relevant signage/flags are used on the pier to indicate divers are working (use lookouts).

- **Ensure that no diver works alone** as per the applicable diving regulations, guidelines and codes of practice. Divers must be accompanied by team members and must be tendered by a trained line attendant (a stand by diver should also be available).

- Ensure that no activity is undertaken which visibly discolours the water or discharges pollutants into the Marina. Any vessel that is heavily fouled should be taken to a proper facility for cleaning and not be cleaned in its berth. Westhaven is a Blue Flag accredited Marina, an award for environmental awareness, and we support the New Zealand Clean Boating program.

- Inform the Registrar of WorkSafe of all diving works via an online or posted notification form: **(provide a receipted copy to the Westhaven office).**

ALL DIVERS ARE REQUIRED TO:

- Provide the Marina office a certificate of competency card, which is issued by WorkSafe or its delegate under the Regulations.
- Provide the Marina office with a current commercial diving medical certificate
- Be qualified to a minimum standard of at least part 1 Construction Diver
- Sign in and out at the Marina office before and after diving in the Marina.



DIVING REGULATIONS AND PROCEDURES

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